

# GAS MANager EBilling Test

The screenshot shows the 'GAS MANager EBilling Test v3.0' application window. It features a 'Send EMail' button and a 'Close' button. The 'Email Setup' section includes fields for 'From EMail' (gascoop@telusplanet.net), 'Host' (smtp.telusplanet.net), 'Port' (25), 'User Name' (gascoop), and 'Password' (masked with asterisks). There are also checkboxes for 'use Secure Sockets Layer (SSL)' and 'use Default Credentials'. The 'Email Message' section contains fields for 'Name' (Custom Data Centre), 'EMail' (custdat@customdatacentre.com), 'Attachment' (C:\CDC Software Installers\GAS MANager V6\User Guides\Common\GAS MANager EBilling Test User's Guide.pdf), and 'Subject Line' (Test message from EBilling Test program.). A 'Browse' button is next to the attachment field. The 'Message' section displays the text: 'This is a message from the GAS MANager EBilling Test User's Guide. The file "GAS MANager EBilling Test User's Guide.pdf" should be attached to this message.'

## User's Guide

# **GAS MANager EBilling Test User's Guide**

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## **License Agreement**

Permission to use the GAS MANager software is granted through the License Agreement.

## **Disclaimer**

Custom Data Centre (Stettler) Ltd. accepts no liability for direct, indirect, incidental or consequential damages resulting from the use of this software.

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## Introduction

GAS MANager EBilling Test is a software product intended to assist GAS MANager users in determining what, if any, issues might inhibit their ability to deliver bills to customers via Internet email. GAS MANager EBilling Test should assist in the identification of issues such as:

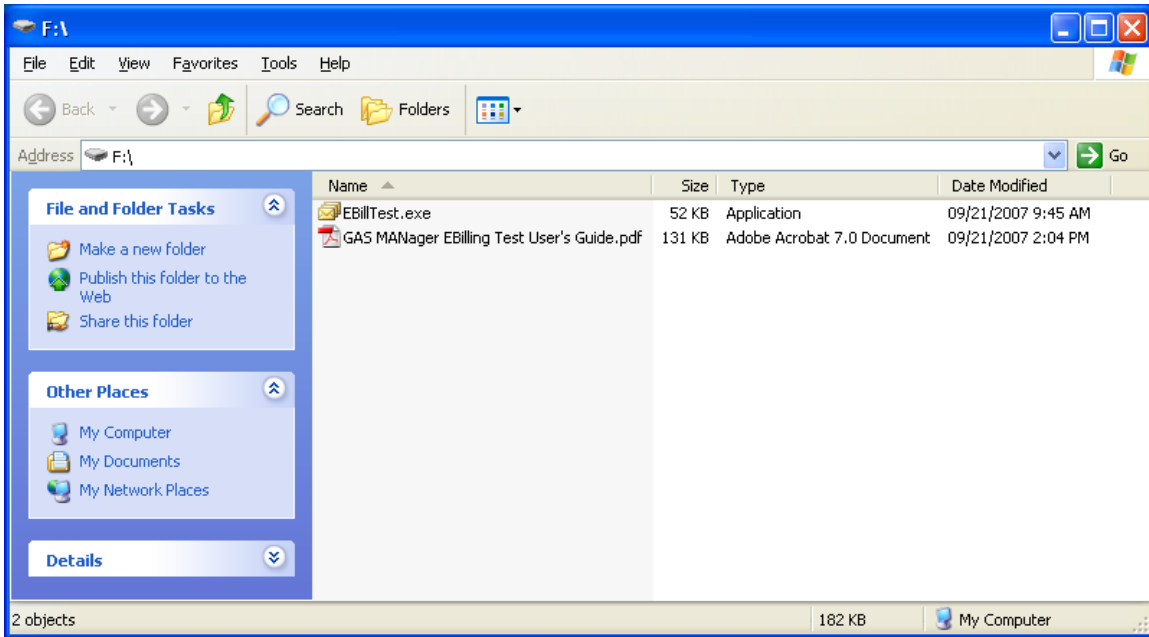
- Security software preventing the sending of email on port 25. For instance, software such as McAfee VirusScan can block the use of port 25 by unknown programs. These issues can usually be resolved by adding the name of the unknown program to the list of known (safe) programs.
- A GAS MANager user's email service may require the use of a port other than the standard port 25 when sending SMTP mail.

If an email message can be sent successfully using GAS MANager EBilling Test then the GAS MANager EBilling module should be able to send ebills without difficulty.

# Software Installation

No installation utility is provided for this software. Therefore, you must run this program on a computer that already has the Microsoft .Net Framework v2.0 already installed.

You may run this program directly from the media on which you received it. To run the program, simply browse to where the program file resides using Windows Explorer and double-click on the file.

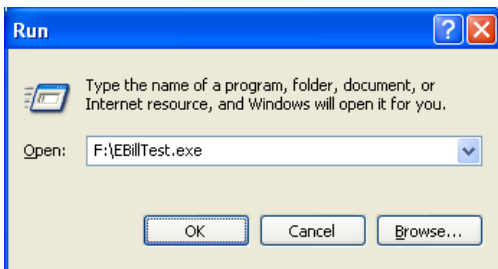


If you prefer, you may copy the program to a more convenient location such as the Windows Desktop.



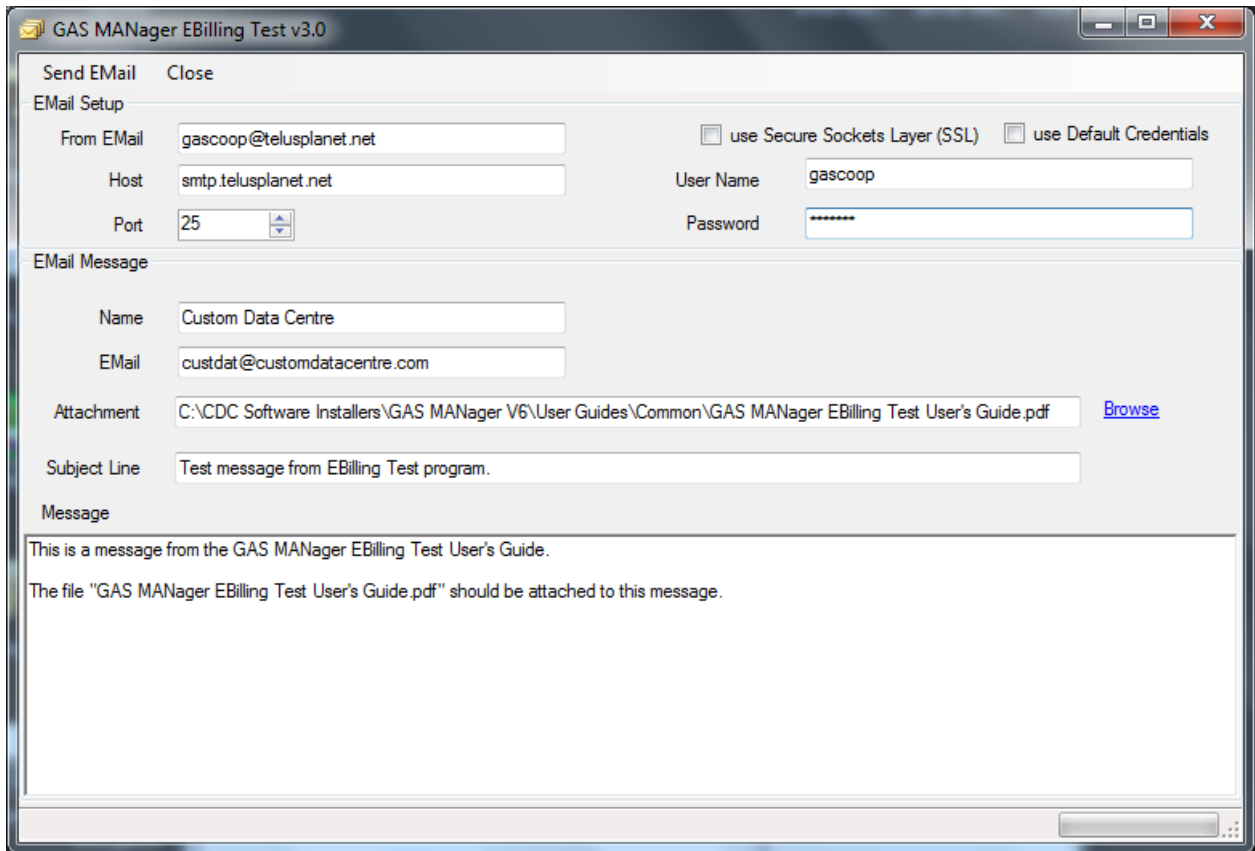
You may also choose to run this program using the Run command from the Windows Start Menu. To do this click on the Start button and choose Run from the menu. Type **X:\EBillTest.Exe** into the Open command line or use the Browse button locate the GAS MANager Ebilling Test program.

- Where X: represents the drive letter of the device where the program file resides.
- The GAS MANager EBilling Test program and User's Guide can also be copied to a network disk to facilitate shared access to the program. Substitute X: with the path to EBillTest.Exe.



Click the **OK** button to run the GAS MANager Ebilling Test program.

# Send EMail



The above screen image shows an example of how the GAS MANager EBilling Test program can be used to send an email message to a known working email address.

## From Email

- The email address that you wish to use to send the EBill messages.
- This address will appear as the sender email address on EBill messages.

## Host

- The name or IP address of your outgoing email (SMTP) server.
- This is usually in the form of a server name that includes your email domain but it may also be specified as an IP address.

## Port

- The standard port for SMTP is 25.
- If your mail server requires the use of a different port, provide the proper port number.

## SSL

- If your SMTP server uses secure logins, check the Secure Sockets Layer option.

## Default Credentials

- If your SMTP server requires the use of default credentials, check the Default Credentials option.

## User Name

- Enter the user name that you use when sending email from the Host.

## Password

- Enter the password that is associated with the above User Name.

## Name

- The name of the person or organization associated with the EMail address below.

## Email

- The email address that is to receive the test message. You may send a test message to your own email address or to any known valid email address.

- If you prefer, you may send a test message to [custdat@customdatacentre.com](mailto:custdat@customdatacentre.com) and we will send you a reply acknowledging receipt of your test message. If you send a test message to us, please ensure that your message indicates that the message is for testing purposes and that you would like to receive a reply.

**Attachment**

- You have the option of including a file attachment to your test message. Since this is just a test message, choose a file that is known to be small in size.
- It is also recommended that you do not attach a file with .exe extension as some email systems will strip the attachment from the message, or simply delete the entire message.
- The inclusion of an attachment is optional.

**Subject Line**

- The text that you enter here will appear as the message subject in the recipient’s inbox.

**Message**

- The text that you enter here will appear as the message body when the recipient reads the email message.

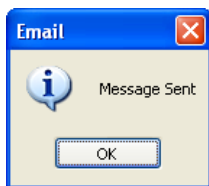
If you are unsure about what values you should be providing in the EMail Setup section above, you should contact your computer systems administrator, your Internet service provider, or your email service provider. You may also be able to obtain these settings from your email client software (Outlook, Outlook Express, Thunderbird, etc.). Shown below are the settings that should be used for some common email domains.

| Domain Name            | Data Field | Contents                  |
|------------------------|------------|---------------------------|
| <b>telusplanet.net</b> | From EMail | gascoop@telusplanet.net * |
|                        | Host       | smtp.telusplanet.net      |
|                        | Port       | 25                        |
|                        | User Name  | gascoop *                 |
| <b>telus.net</b>       | From EMail | gascoop@telus.net *       |
|                        | Host       | smtp.telus.net            |
|                        | Port       | 25                        |
|                        | User Name  | gascoop *                 |
| <b>gmail.com</b>       | From EMail | gascoop@gmail.com *       |
|                        | Host       | smtp.gmail.com            |
|                        | Port       | 465 or 587                |
|                        | User Name  | gascoop@gmail.com *       |

\* Example only. Specify the sending email address and/or user name.

Once you have completed the above described fields, use the **Send EMail** button to send your test message.

If no errors are encountered and the message is transmitted successfully, a message box like the following example will be displayed.



If you sent the test message to your own email address, or to an email address for which you have access to the inbox, check to see if your test message has been received. If your test message is not immediately visible in the inbox, wait for a few seconds and click the Send/Receive (Get Mail) button again. If you do not receive your test message, try sending a test message to [custdat@customdatacentre.com](mailto:custdat@customdatacentre.com) and wait for a reply.

If you sent your test message to [custdat@customdatacentre.com](mailto:custdat@customdatacentre.com), and you do not receive a reply from us within 1 hour, please phone us and ask us to look for your test message.

# Software Support

If you are having difficulty when trying to send messages from an email address in the **ccewireless.ca** domain, please contact their technical support team regarding registration of your IP address before requesting assistance from Custom Data Centre.

For software support, contact Custom Data Centre at:

Phone: (403) 742-2144

Fax: (855) 742-8416

E-Mail: [custdat@customdatacentre.com](mailto:custdat@customdatacentre.com)

The following page is an example of the information that should be provided to us in the event that a program error occurs. This page should be completed and faxed to our office at the above fax number. Be sure to include a cover page listing your Co-op's name, phone number, and the name of a contact person. You may also email this information to the above email address.

If you are reporting a program error, every effort will be made to provide a corrected version of the program as soon as possible.



***GAS MANager EBilling Test Software Support Request Form***

***Write down the error message:***

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***What action(s) were you performing before the error occurred:***

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***What actions did you take after the error occurred:***

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***Can you reproduce the error? \_\_\_\_\_***

***Has the configuration of your computer or network changed recently?  
For example, has any new hardware or software been installed?***

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Fax this form to: (855) 742-8416  
Please include a cover page with your Co-op's name, phone number and contact person.

You may also email the above information to [custdat@customdatacentre.com](mailto:custdat@customdatacentre.com).